

## Sheringham Leisure Centre: project update March 2021

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	<b>Forecast/ expected position</b>	<b>Current position</b>	<b>Notes/ comments</b>
<b>Time</b>	Completion of phases 1 & 2 of the project (completion of the new building, demolition of Splash and completion of car park) originally programmed to be 29 Aug 2021.	Delays in the completion date have been previously reported due to the compounding effects of site issues (infrastructure etc.), the poor weather earlier in the programme and then the impacts of COVID-19. The completion of the build of the new leisure centre (phase 1) is expected to be 12 <sup>th</sup> August 2021.	The demolition and finalisation of the project (phase 2) had been re-programmed to be completed in November 2021 but due to circumstances previously discussed that has been brought forward in the programme and both phases of the project are now expected to complete in August.
<b>Budget</b>	£12,697,139	£12,832,942	<ul style="list-style-type: none"> <li>No change to overall budget compared to that previously reported.</li> </ul>
<b>Issues log</b>		No new issues have been identified further to those previously reported. The site is operating in a Covid-safe manner and there remains a zero tolerance on site for any breaches in safe practices so as to minimise the opportunity for the spread of disease on site.	Demolition of the splash is now ongoing and no issues are apparent.
<b>Risk log</b>	A risk log is being maintained. These are routinely monitored and revised, and controls are introduced to manage/ mitigate risks and provide assurance	The risks remain as previously reported. There are currently no known supplier issues, however we are aware that there may still be risks brought about by Covid and the risk of contractors' or sub-contractors' businesses or suppliers failing needs to be continually reviewed. The availability of materials and labour may be constrained by Covid restrictions or illness. There are no known	The risk log will be updated to take account of the current situation and any anticipated risks, with mitigation.

		impacts resulting from the end of the EU exit transition period but the situation will be continually monitored.	
<b>Project Governance</b>	The Portfolio Holder (PH) is Cllr Virginia Gay, the Council's Senior Reporting Officer (SRO) is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within the Council are involved in the project as appropriate. The Council has procured the services of: an Employer's Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)	The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled. Meetings have largely been virtual, however, they have continued and regular site visits have also taken place, as appropriate.	All project meetings have carried on more or less as normal – although held virtually.
<b>Communications</b>	The Communications Plan covers: <ul style="list-style-type: none"> <li>• Planned activities at key milestones</li> <li>• Responses to issues and events as they occur</li> <li>• Routine communications to interested parties (including via the <a href="#">website</a>)</li> </ul>	<ul style="list-style-type: none"> <li>• The timelapse video is regularly updated and can be viewed at: <a href="https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/">https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/</a></li> <li>• Opportunities are being developed to use this substantial project to showcase the careers featured in the project. Videos are being created as a resource to inspire young people</li> <li>• The name of the new facility was revealed on Friday: The Reef</li> <li>• Arrangements for the ceremonial opening of The Reef are currently being considered</li> </ul>	We will work with Everyone Active to develop a communications and marketing campaign in the lead up to the opening of the new facility to promote its role in helping people to maintain their health and fitness.

